

Guelph/Wellington Seniors Association

MINUTES

Meeting:	GWSA Board of Directors
Date:	June 5, 2019
Time:	9.30 am
Place:	Boardroom, Evergreen Seniors Community Centre
Chair:	Kerry Detlor
Minute Secretary:	Tonie Sacchetti
Attendees:	Becky Fiedler, Roger Stevens, Mike Woof, Ross Knechtel, Adam Rutherford, Jean McClelland, Kerry Detlor, Judith Carson, Ken Fugler, Ann Grant, Athar Khan
Visitors:	Cem Kaner
Regrets:	N/A
1.	Call to Order- Meeting called to order at 9:44am. Kerry welcomes everyone and thanks them for coming.
2.	<p>Adoption of the Agenda- Ross moves to adopt the agenda. Ken seconds the motion. Discussion- Becky would like to start with New Business since Adam is running late. Suggests other changes as indicated below:</p> <p>New Business</p> <ol style="list-style-type: none"> 1. Land acknowledgement- Kerry 2. New Horizons Grant - Becky 3. Posting on website- Ross <ul style="list-style-type: none"> o Is there a more expeditious system? o Use of cookies on website o What should and should not be posted to Dropbox? 4. Recognition at AGM input of current Board 5. New member- Kerry 6. Acting Treasurer Report- Roger 7. Bookkeeper description- 8. Adopting Committee reports- 9. Orientation binders- <p>Business Carried Forward</p> <ol style="list-style-type: none"> 1. Guelph Family Health Team status- Adam 2. E. and O. insurance and personal liability- Adam 3. HR Committee Update- Ken 4. CBA recommendations- Cem 5. AGM Report- Ann <ul style="list-style-type: none"> o Updates and planning o Roles of board members o Handling speakers from the floor 6. Nominating Committee update- Roger <p>Ann moves to adopt the agenda as amended, Mike seconds. Motion carried.</p>
3.	<p>Approval of the Minutes of the May 15th 2019 minutes.</p> <ul style="list-style-type: none"> • Ken Fugler asks that Minutes reflect a suggestion that Cem Kaner help with HR committee. • Becky moves to defer the approval of the May 15th Special Members Meeting Minutes to next meeting because we don't have the current version in front of us. Ann seconds. All in favour. Motion carried.

4.

New Business

10. Land acknowledgement:

- a. Kerry moves that someone reads a land acknowledgment at AGM and major events as recognition to indigenous populations. Ross seconds the motion. Motion carried.
- b. Suggestion to look into getting a plaque made regarding land acknowledgement.
- c. Concern to be wary of putting plaques up. Issues around not adding all languages/variations cause problems.
- d. Concern- how to acknowledge/recognize indigenous members.
- e. Consensus was to limit reconciliation to land acknowledgement for now.

11. New Horizons grant

- a. Information was sent to Board regarding the new horizons grant. Small and large opportunities between \$1000.00-\$25000.00.
- b. Four project priorities that they are looking to fund. Due date for grant is June 27th.
- c. Four program priorities: Safety and wellbeing, network and partnership, age friendly development, building SALC capacity.
- d. Opportunities to submit either small or larger grant.
- e. Small grant opportunity - can come up with networking grant to support quilters on Monday afternoon or support CSS outreach group.
- f. Large grant opportunity- Lack of diversity within the membership
- g. Thoughts that smaller grant opportunities are more feasible for GWSA at this moment- Quilting group would use this money for additional equipment/machines/mats, etc. Bringing in guest speakers, doing classes/workshops, etc. is another idea. Would need to check with Beryl to check on space/capacity.
- h. Would like to keep the option open re: lack of diversity in the membership. Promoting the membership to diverse populations.
- i. Most interest in racial diversity and quilter opportunities.
- j. Ann makes a motion to have Becky apply for small grant for quilting if the group is interested. Roger seconds the motion. Motion carried.
- k. Tabled conversation around diversity to agenda for next meeting.

12. Kerry states that Jean misspoke at last board meeting re: her title of interim “President”. Acknowledges that she is the “Chair”

13. Posting on website- Ross

- Is there a more expeditious system?
 - a. Not addressed
- Use of cookies on website
 - a. Should we remove the cookies note or create cookie policy?
 - b. Becky moves that cookies issue is sent to governance committee. Ann seconds the motion. Motion carried.
- What should and should not be posted to Dropbox?
 - a. Minutes and relevant information is being added to board file and committee information is going to committee files. Should this be changed?
 - b. Concern that the task of compiling committee information is daunting.
 - c. Which committee reports need to go in the board folder? Does this need to happen now?

Adam arrives at 10:19am.

14. Recognition at the AGM

- a. Are we recognizing previous board at the AGM?
- b. Thoughts that members of the previous board were in place for five plus years. They accomplished some successes in that time. An unbiased statement/thanks/successes is necessary at the AGM. Others worried about recognizing previous Board after their coordinated resignation. Consensus to only make a neutral statement that they had served.

Becky moved to restrict our comments about the previous Directors at the upcoming AGM to the following statement and that any other discussion would be ruled out of order by the president. “The Annual Report and this AGM focus on the period from April 1, 2018 through March 31st, 2019. The Directors in office during that time included the following individuals: Dorothe Fair, Ken Chupa, Nick Harris, Jennifer Blackie, Ross Coulter, Margaret Waldron, Ross Knechtel, Kerry Detlor, Athar Khan, Jean McClelland and Adam Rutherford. Ross Knechtel resigned at the end of March but was re-elected to the Board on May 13th. Six directors resigned at the end of April: Dorothe Fair, Ken Chupa, Nick Harris, Jennifer Blackie, Ross Coulter and Margaret Waldron. Those six had no part in writing the Annual Report that you have before you. They did not participate in the planning and preparation of today’s meeting. Consult the Special Circumstances section of the Annual Report for further details.”

- c. Becky suggested we not make this statement unless someone raises the issue and then limit our comments to the above statement. Any other comments will not be discussed. Carried.
- d. Other recognitions: Art and Dorothy Riley and Jean McClelland for six-years Board service. Athar will take this to Samantha and/or Volunteer Advisory Committee.

15. New member

- a. New member inquiry- individual does not turn 55 until November. Individual is healthy and would like to join now as opposed to November.
- b. Concern on alienating someone over a few months prior to birthdate.
- c. Tonie to ask individual to write a letter to state reasons why they would like to join prior to 55 years and Tonie to bring to board for decision.

16. Acting treasurers report- Roger

- a. Whole of the finance committee will be staying.
- b. First meeting on June 13th- inclusive of Wendi Hake.
- c. Wendi Hake did withdraw her resignation and now wants to stay.
- d. Roger moves that this concern be moved to HR Committee. Becky seconds the motion. Carried.

17. Bookkeeper description

- a. No longer needed since Wendy is staying.

18. Adopting Committee reports

- a. In the past, committee reports have gone to Jennifer Blackie who then added to Dropbox.
- b. Suggestion that Tonie and Sam can be the “collecting and receiving” point for committee reports who can then send to Ross.
- c. Date format to be adopted: Naming conventions/organizing items.
- d. Subgroup for data committee composed of: Jean McClelland, Mike Woof, Ross Knechtel, Tonie Sacchetti, Becky Fiedler (plus externals).

19. Orientation binders

- a. Four binders needed.

5.

Business Carried Forward

1. Guelph Family Health Team status- Adam
 - a. The interest of the Guelph Family Health team is to maintain all previous agreements.
 - b. Adam would like to formalize the agreement in conjunction with additional board members: Ross Knechtel, Ken Fugler, Judith Carson and Maryanne Wilford (CSS). Adam will ask Lee of GFHT to provide meeting date options and Adam will float those options to the group to come up with a meeting date.
 - c. Update regarding the Guelph Family Health Team to take place at next board meeting (June 19, 2019).
2. E. and O. insurance and personal liability- Adam
 - a. Judith to follow up with Sandra Majidy from Colley Insurance
 - b. Board would like the Colley Insurance representative to come in and give the board an overview of what insurance policies the board currently holds in detail.
 - c. Cem recommends that we get an electronic copy of each insurance policy and proposes we add those files to dropbox.
3. HR Committee
 - a. Ken makes a motion to go in camera at 11:13am for two reasons: Discussing the Board's position on litigation as well as CBA negotiating. Ann seconds the motion. Carried.
 - b. Ken Fugler invites Cem Kaner to stay in camera.

Statement for public record: During in camera session the Board discussed its position on litigation as well as CBA discussions, etc.

Becky moves we go out of camera at 12:16pm. Kerry seconds. Carried.

Athar left at 12:11pm

4. AGM Report- Ann
 - o Updates and planning
 - a. Ann appoints "jobs" for AGM day.
 - b. Tonie to send out Special Members Meeting Minutes to board for approval and edit 2018 AGM minutes.
 - c. Minimum of 150 hand out packages
 - d. 175 chairs in auditorium- Tonie/Adam to ask City staff to setup/teardown.
 - e. 250 annual reports to print
 - f. PowerPoint- Ross will need to meet with AGM planning group to discuss what to go in the presentation.
 - g. Kerry and Judith will be greeters.
 - h. Ann asks that board members arrive at 10am on day of AGM for preparation.
 - o Roles of board members
 - a. Ann discusses and assigns roles.
 - o Handling speakers from the floor
 - a. Ann makes a motion, in order to have a successful AGM, to hire Cindy Kinnon to support the GWSA Board of Directors by chairing the AGM meeting on June 25th, 2019. Becky seconds the motion. Motion carried.
 - b. Rough cost would be \$400-\$600 for the day.
 - c. Committee to set up agenda, PowerPoint presentation/sketch out whole day: Ross, Becky, Judith, Adam, Roger, Samantha, Mike. Judith to call meeting.
 - d. Special Meeting after AGM Agenda- Nominating committee to complete.
5. Nominating Committee update- Roger
 - a. Many have been interviewed.
 - b. Four candidates that are suitable to become board members.
 - c. One candidate is under 55 years old. No option for a treasurer who is 55+.
 - d. Shares handout with statutory language outline eligible Directors: over 18 years, an individual, not found incapable of managing property, no one who has bankrupt status.

	<ul style="list-style-type: none"> e. Roger moves that a local accountant, 18 years of age or older, be permitted to join GWSA as provided in article 4.2 of the GWSA bylaws provided they are willing to serve as Treasurer. Becky seconds the motion. f. Concern that individual is both not of age, nor GWSA member. g. Motion carried. h. Roger distributes chart re: board members/length/terms. <p>On behalf of the succession planning and nominating committee, Roger moves that all directors elected at the May Special Members meeting and/or the 2019 AGM draw slips to indicate their respective term lengths before standing for reelection in 1 to 3 years. This one-time draw is consistent with article 6.7 of GWSA bylaws.</p>
6.	Next Meeting - June 19, 2019
7.	Adjournment - Meeting adjourned at 12:54pm

June 21, 2019