

February 19 GWSA Board Meeting

Wednesday, February 19, 2020

Agenda Items

1.0 Call to Order

Meeting location: Board Room, Evergreen Seniors Community Centre

Meeting Chair: Brian Smith

2.0 Information: Cindy Kinnon presentation on Strategic Planning (20 min)

Please review the attached proposals prior to meeting and use the presentation period as an opportunity for clarification. The Board will vote on the proposals next month after all directors have had time to consider the options.

3.0 Informational Items

- A sub-group of those interested in the GWSA's technology needs met on December 12 to discuss long-term technology planning for budget input. The rough notes from that meeting are attached.
- The Silvertones are planning a concert in celebration of their 40th Birthday. They proposed a free concert for GWSA members after the AGM in June ensuring a good audience for both events. Ann Grant, Special Events, has started working with the Silvertones to move forward with the proposed plan. The AGM/Concert will be advertised jointly and will include refreshments (tea, coffee, cookies and/or cake) between the AGM and the concert. The Silvertones will have their annual dinner following their hour-long performance.

4.0 Consent Agenda

Items on the consent agenda should be routine and non-controversial. They do not require discussion or questions. This is suitable for approving minutes of the last meeting, correspondence, as well as committee reports marked For Information Only. At this place in the meeting, any director attending may request that one or more items be removed from the consent agenda for further discussion, in which case it will be moved into the main agenda as a separate item.

- The Succession Planning and Nominating Committee recommends the following 2 candidates to immediately fill board vacancies.
- Pat Gage, known to many of you for her 11 years with CSS brings board experience (Guelph Curling Club, Guelph Country Club and as Treasurer of the Guelph General Hospital Board) and has demonstrated organizational and administration skills valuable to the GWSA. Pat is ready to assume a Program Committee chair or co-chair assignment immediately.
- Larry Unwin also has extensive board experience in KW (KW Badminton, KW Pickleball Club, Ayr Pickleball Club) and is currently a GWSA pickleball and badminton member, assisting with the badminton executive. Larry has identified the Program Committee is a natural fit and has already met with Cheri Herdman to learn more about CSS. His intent is to

absorb as much information about the centre and its functioning as possible before assuming full responsibilities in June.

Each individual will be appointed by the Board to serve from now until the AGM at which time they would stand for election by membership to a full three-year term of their own.

- Minutes from Committee Meetings
 - Governance Committee December 9, 2019
 - Membership and Marketing - January 14, 2020

PROPOSED MOTION

Move to approve all items contained in the Consent Agenda.

5.0 Adoption of the Agenda

Finalize any amendments from agenda as distributed.

MOTION

Move to adopt the agenda as published and amended.

6.0 Treasurer's Report

The December Financials were routed to the Board on January 28.

7.0 Business Carried Forward

Follow-up from December 2019.

7.1 Approve: Replace switch and wireless access point at east end of building

This was tabled at the December meeting.

Becky installed a new UPS with voltage regulation in the network equipment cabinet. Bell has installed a new modem and tested the lines. Station Earth was on-site on November 29 to further investigate why we continue to have Internet problems and unusually slow performance at the East End of the building. Their technician updated the firmware on the router they installed earlier in the year and tweaked a variety of settings. He installed software that will allow them to access our device remotely the next time our service goes down to help with diagnosis. He also did some speed tests and network traffic analysis at the east end of the building. The GWSA network has speeds as low as zero in the Evergreen Restaurant and very slow at the auditorium doors where our bookkeeper works. They are recommending we replace a switch in the CSS office and a wireless access point in the front desk area. These devices were originally installed in 2012 and aren't giving us good enough service any longer. The cost estimate for this work is \$1200 to \$1300, plus tax.

PROPOSED MOTION

Motion: to replace a switch in the CSS office and a wireless access point in the front desk area in accordance with estimate.

8.0 New Business

Budget information for 2020-2021 was received February 18 and added to the agenda.

8.1 Roger Stevens and Wendi Hake: Budget

Presentation of new budget for discussion and Board approval.

PROPOSED MOTION

Motion to approve the budget as presented (or amended).

8.2 Judith Carson: Health Care Forum

Presentation and discussion.

9.0 Next meeting - March 18 at 9:30 am

The next meeting will include selection and approval of Strategic Planning process for GWSA, along with routine business.

10.0 Adjournment