

MINUTES

Meeting:	33rd ANNUAL GENERAL MEETING - 2020
Date:	September 15, 2020
Time:	1:30 pm
Place:	Zoom
Chair:	Brian Smith, Vice-President GWSA President Becky Fiedler is present and acting as Zoom host for today's meeting.
1.	Welcome – Brian Smith, Vice-President
2.	Land Acknowledgement – Kerry Detlor
3.	O Canada
4.	Special Recognition <ul style="list-style-type: none"> • Outgoing Directors - Kerry Detlor, Ann Grant, and Cem Kaner. Judith Carson's one-year term as Past-President has also ended. • Donors and supporters
5.	Call to Order <ul style="list-style-type: none"> • Brian called the meeting to order at 1:42pm
6.	Approval of the Minutes of the: December 9, 2019 Special Members Meeting The Special Members Meeting held on December 9, 2019 included a report and presentation from the GWSA Governance Committee. No votes were taken and no minutes were made. The presentation was posted to the GWSA website. June 25, 2019 Annual General Meeting Proposed motion: That the minutes of the Annual General Meeting held June 25, 2019 be accepted as presented. Brian Smith moved to approve the June 2019 minutes as published. Pat Gage seconded. The majority of attendees were in favour and the motion passed.
7.	Board Report - See annual report in your AGM package
8.	Community Support Services Update – Cheri Herdman <ul style="list-style-type: none"> • Programs are run through Outreach, Feeling Better Move Well, Feeling Better Eat Well, etc. • 4900 visits last year • 1258 hours of volunteers who supported these programs • 680 adults who have been registered to these programs • Programs run through community partnership (United Way, Guelph Family Health Team, etc.) • COVID-19 prompted a pivot in March- programs changed to support food security where meals were made and delivered weekly. Over 10 000 frozen meals have been delivered.

	<ul style="list-style-type: none"> • 9000 lbs of produce have been delivered thus far • SOS programs have increased • Thank you to volunteers/supporters/staff members who have made these programs possible. • Brian thanked the CSS staff for their work in the community over the past 6 months through the pandemic.
9.	<p>Treasurer's Report – Roger Stevens</p> <ul style="list-style-type: none"> • Purchased new computers for CSS staff • Purchased a new sound system for the Silvertones and other groups • Purchased a new drop safe for activity groups • Re-invested funds late last year. All funds are safe • Income is normal-nothing to note • Donations were up • Roger introduced Patricia from Baker Tilly • Financial statements are qualified • Page two describes more of the auditors responsibilities- not hired to identify fraud, etc. • Organization has \$124 000 cash, short term investments showing 0 because money has been moved to GIC's which are long term investments • Accounts receivable has decreased because of city closures for covid-19 (no membership fees incoming) • Deferred money= income that has been received during the year but not earned (grants, etc.) will be moved to income • Decrease in donations from last year- last year there was a significant donation made • No change in income investments • Expenditures- rent to City of Guelph increased, legal fees and settlements from former employees • Roger will ensure liability insurance will be purchased which is consistent with the GWSA by-law. <p>Roger moved that the results of the audit of the financial statements of the GWSA for the year ended March 31, 2020 be accepted as prepared by Baker Tilly GWD Chartered Professional Accountants. Randy Taylor seconded. The motion passed.</p> <p>Roger moved that the firm of Baker Tilly Chartered Professional Accountants be appointed as auditors for GWSA for the year 2020-2021. Carol Croft seconded. 1 abstention, 30 in favour. The motion passed.</p> <p>Roger moved that the Guelph Wellington Seniors Association re-appoint the Bank of Montreal as our principal financial institution for the year 2020-2021. Ruth Slaven seconded. 1 abstention, 30 in favour. The motion passed.</p>

<p>10.</p>	<p>Governance Committee Report – Brian Smith By provincial order, all organizations are permitted to hold virtual AGMs this year. The Governance Committee is offering a by-law revision that would specifically permit (but not require) alternative-format AGMs in the future.</p> <ul style="list-style-type: none"> • Over 80 Governance documents have been updated over the past year • Issues of transparency matters and viability of CSS have been addressed and improvements of document maintenance have been improved. • Outdated continuity and pandemic plans have been updated • Behavioral management policy has been put in place to ensure fairness <p>The current by-law says: Annual General Meetings shall be called by the Board and shall be no more than fifteen (15) months after the previous Annual General Meeting, and no more than six (6) months after the Fiscal Year End.</p> <p>The proposal is to add: From time to time, the Board of Directors may determine to hold the Annual General Meeting by telephonic or electronic means that permit all participants to communicate adequately with each other during the meeting. Any member participating by such means is deemed to be present at that meeting.</p> <p>Brian moved to insert at the end of the first paragraph of section 5.2 of the By-law: Annual General Meetings, “From time to time, the Board of Directors may determine to hold the Annual General meeting by telephonic or electronic means that permit all participants to communicate adequately with each other during the meeting. Any member participating by such means is deemed to be present at that meeting.” Roger Stevens seconded the motion. 34 members voted in favour. The motion passed.</p>
<p>11.</p>	<p>Succession Planning and Nominating Committee and Election of Directors has submitted the following names for the Board:</p> <ul style="list-style-type: none"> • Wenda King • Pat Gage • Ross Knechtel <p>Brian moved that the following candidates be elected to the board of directors for 2020-2021: Wenda King, Pat Gage, and Ross Knechtel. Mike Woof seconded. The motion passed with 28 in favour, 3 opposed and 1 abstention.</p>
<p>12.</p>	<p>The Path Forward – Board</p> <ul style="list-style-type: none"> • In the past year, the governance committee made policy and document reviews as the GWSA needed to reestablish credibility to major funders (United Way and City of Guelph) • Pandemic management process was ready and has been guiding us for past 6 months • Pandemic response team has been working diligently- email updates were published to membership regarding how to stay safe during unprecedented times as well as any other relevant updates • 6 months into COVID-19 era- the Board is taking advice from Public Health officers whose opinion is for seniors to stay home- hold virtual events where possible, minimize contact with others, and plan for an additional 2-3 years of health precautions. With that information, the board has decided to suspend all in person GWSA activities until September 2021 unless public health states that it is safe for seniors to return to community spaces at an earlier time

	<ul style="list-style-type: none"> • GWSA memberships are being extended as a result • Deferring in person activities does not mean GWSA is shutting down, but the way it operates will change (virtual activities, etc.) • Health is of the utmost importance for our members (both physical and mental). The GWSA will do what it can to support continued programming opportunities happening remotely • Board will start work on a strategic plan to see us through these troubling times • Members are encouraged to reach out to the board with any suggestions/ideas/etc.
13.	Next Meeting - June 2021, specific date TBA
14.	Adjournment The meeting adjourned at 2:24pm

Note: The 2021 AGM will include a vote on whether to approve these minutes. They should be considered in draft form until approved.