

Welcome to the Evergreen Seniors Community Centre.

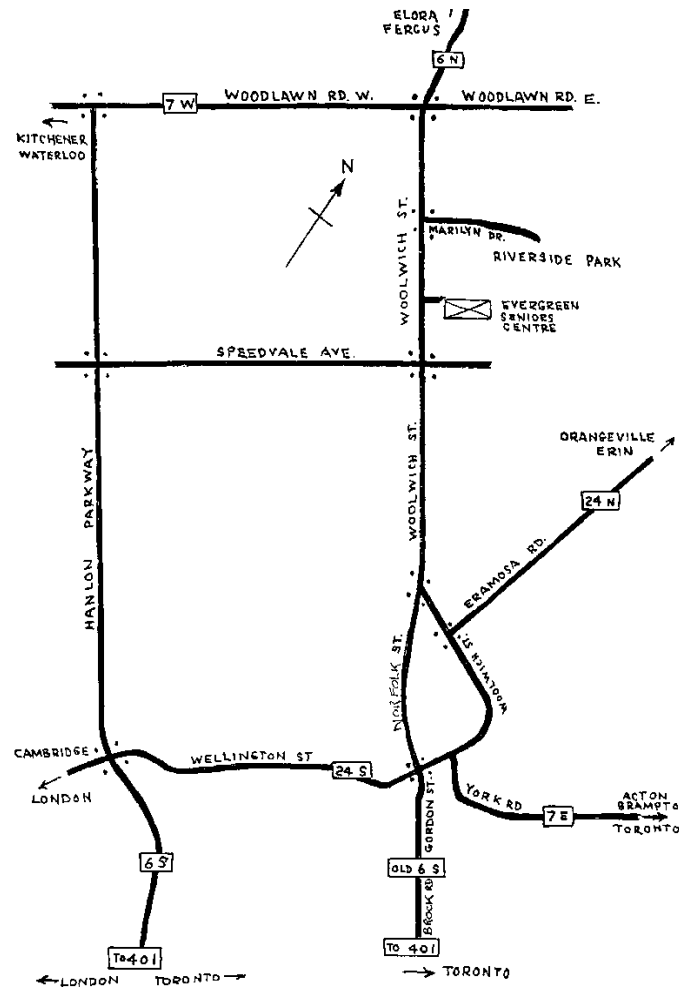
The Centre is unique in that it is owned and operated by the City of Guelph Wellington Seniors Association.

There are a number of rooms & services available for evening and week end rentals. We can accommodate a variety of functions including meetings, recitals, parties, sporting events and trade shows.

Features of the Evergreen Centre include:

- Bright, airy rooms with high ceilings
- Catering Available (week day evenings only)
- Fully accessible
- Audio/Visual equipment available for rental
- Overhead projectors, screens available at no extra charge.

Directions to the Evergreen Seniors Community Centre



For more information and to inquire about availability, call 519-837-5678, or email evergreen@guelph.ca or facilitybooking@guelph.ca

Evergreen Seniors Centre
683 Woolwich St. Guelph, Ontario N1H 3Y8
Phone: 519-822-1260 Ext. 2454 Fax: 519-823-8972
www.guelph.ca/seniors

Evergreen Seniors Community Centre



Rental Information & Price List



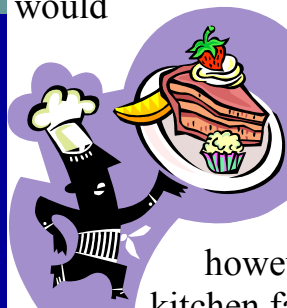
Catering Options

Available Monday-Friday, only

The Evergreen Restaurant offers a wide variety of catering choices for your special social functions. Menu choices range from “do it yourself sandwich and luncheon platters” to full course hot meals.



Coffee, tea and cold drinks are also available. Please ask if you would like a quote.



If you would prefer, you may bring in your own food, however there are no kitchen facilities available for public use.

Please call 519-822-1260 ext. 2454 to further discuss catering options.



FACILITY RENTAL FEES

Non-Licensed Events

ROOM	CAPACITY	FEE
Auditorium	500	\$50.00/hour
Board Room	20	\$30.00/hour
Computer Lab	12	\$30.00/hour
Dining Room	60	\$30.00/hour
Health Room	-	\$25.00/hour
Library	40	\$30.00/hour
Room 2	35	\$35.00/hour
Room 3	75	\$35.00/hour
Room 4	100	\$35.00/hour

These prices do not include HST.

Please note that capacities quoted are for theatre-style setup.

Licensed Events

A liquor license is required for alcohol events and all bartenders are required to be “Smart Serve” trained.

A Smart Serve certificate number for your bartender will be required when booking alcohol events.

Additional Costs :

Event staff—required for any event with 100 or more people \$20.52/hour

Insurance— price varies depending on event and # of participants (Non-refundable).

AUDIO/VISUAL EQUIPMENT RENTAL

Projection Screens No Charge
Projector \$35.00

(Ceiling projector available in Room 3, 4 & Board Room, only)

AUDITORIUM

Sound System \$65.00

Sound/Light Operator

(in Auditorium) \$12.00/hour

Lighting System \$65.00

Lighting Operator

(in Auditorium) \$12.00/hour

Sound & Lighting \$120.00

(2 operators required when both light & sound systems booked)

Sound & lighting are only accessible if there is an operator available at the time of your function.